

**CarolinAsAGC**  
Home of  **Build**



2010 Safety Training & Product Catalog

# Carolinas AGC Safety Services

We are happy to present our latest schedule of courses, online and on-site training options, and safety materials. If there is something we are not offering that you need- let us know! As we begin another year in a tough economy, we are looking forward to providing a variety of training options to fit your needs and budget.

- Please share this valuable resource with someone in your company that you think will benefit from it.
- Ensure your staff receives important updates and notifications from Carolinas AGC. They can update their personal profile in seconds at [www.CAGC.org](http://www.CAGC.org). Make sure you and your staff are kept up to date on not only the important safety and training notifications that we send to our members, but also project leads, legislative, workforce development, human resources, and other important topics that we are constantly working on for you.
- Visit our website at [www.cagc.org](http://www.cagc.org) to view the many safety resources available to you!

We are looking forward to an exciting 2010 and look forward to assisting you in the future in helping you protect your most valuable resource, your employees!

## **Carolinas AGC Safety Services Staff:**

**Kenny Boggs** CSP, Safety Director, 704-372-1450 ext. 5249 or [kboggs@carolinasagc.org](mailto:kboggs@carolinasagc.org)

**Nichole Costello**, Administrative Assistant, 704-372-1450 ext. 5236 or [ncostello@carolinasagc.org](mailto:ncostello@carolinasagc.org)

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# 2010 Safety Class Schedule

## See Class Descriptions Beginning on Page 8

### Osha 10 and 30 hour Courses, Page 10-11

10-hour- March 18-19th, Winston-Salem, NC	30 hour- September 28-Oct. 1, Raleigh, NC
30 hour- April 20-23, Charlotte	10 hour-October 7-8, Charlotte
10-hour- May 27-28th, Columbia, SC	10 hour-December 2-3, Charlotte
10 hour-June 3-4th, Charlotte	
30 hour- June 8-11, Columbia, SC	
10 hour- September 16-17th, Winston-Salem, NC	

### OSHA Outreach Courses, Page 8-9

OSHA 500 Trainer Course for the Construction Industry- October 19-22nd, Charlotte  
OSHA 502 Update for Construction Outreach Trainers- May 5-7th, Charlotte

### Professional Crane Operator Course and Certification, Page 12

February 23-26, Charlotte	September 7-10, Charlotte
May 18-21, Charlotte	November 16-19, Charlotte
August 17-20, Asheville, NC	December 7-10, Raleigh, NC

### NCCER/NACB Crane Practical Examiner Certification, Page 13

March 4- Charlotte  
November 4- Charlotte

### Trench Competent Person and Soil Mechanics, Page 14

February 12, Charlotte	October 15, Charlotte
March 12, Raleigh	November 12, Columbia

### Scaffolding Competent Person, Page 15

Thursday, March 25th, Raleigh  
Thursday, June 24th, Charlotte  
Thursday, September 30th, Columbia, SC  
Thursday, December 9th, Charlotte

### ATSSA Flagger Certification, Page 16

Friday, April 16th, Charlotte  
Friday, May 14th, Charlotte  
Friday, June 11th, Charlotte  
Friday, June 25th, Charlotte

# On-Site Training

Safety Training on your terms, at YOUR jobsite or office.

Carolinas AGC was one of the first, and is still the leader in customized on-site safety training for contractors in the Carolinas. Our programs tailor safety training to a contractor's specific needs, even down to a particular job site. 10-hour OSHA courses and many others are available at your location (or ours!) We visit job sites anywhere in the Carolinas to conduct mock OSHA audits of jobsites to identify problem areas for GC's and subcontractors.

Inspections reports include written documentation of the hazard and applicable regulations, photos, and corrective actions. These can be single inspections, or AGC members can receive low cost contract rates for regular inspections of projects! We can also work with your company to start a comprehensive safety program with safety programs and policies, recordkeeping assistance, and consultation on what may work best for your type and size company.

Potential on-site options can include: fall protection, scaffolding competent person, trenching competent person, mock OSHA audits, and OSHA 10-hour courses. Contact CAGC to inquire about any other safety training needs not listed that you may have.

CAGC members receive the most cost effective training prices in the region. Flat fee courses start at \$650 per 1/2 day and \$950 for full day services. OSHA 10-hour courses are \$1350, all for up to 30 students! Jobsite inspection rates will be quoted based on location and numbers of inspections requested. Overnight travel charges are only \$100 flat fee for members per day. No costly mileage or other reimbursement charges are added, saving you even more money.

Call Kenny Boggs, CAGC Director of Safety Services at 704/372-1450, ext. 5249 to schedule training.

# Online Training

## Virtual University

Carolinas AGC, in partnership with 360Training, offers members a convenient and often less expensive option for those “last-minute” training sessions you or your employees need, but don’t have the time or a scheduled class available nearby. Choose from a wide range of safety & health-related courses, taken in the comfort and convenience of your office or jobsite, at your own pace.

### Courses available include:

- OSHA 10 & 30 hour construction and general industry courses
- New! Lower prices on OSHA outreach courses for 2010.
- NC Electrician continuing education classes
- Storm water management during construction
- Hazwoper 40 hour, 24 hour, first responder, and 8 hour refresher
- OSHA Focus Four hazards in construction
- Dozens of other construction and general industry safety classes

To find the Virtual University and to review the courses available, prices, and view some tips to make sure you have an enjoyable learning experience, visit our website at [www.cagc.org](http://www.cagc.org), click on Safety & Health on the left side of the page, then click on Safety Training. You will see a link to the “Virtual University” in the middle of the page.

### Benefits of online training:

- Workers can train 24/7, any day, any time and during any shift, with any Internet connection.
- Studies show that interactive, computer based training can cut training times by as much as 80%.
- Save up to 70% off training costs by eliminating travel, increasing flexibility, and reducing training time.
- It’s not just fast, it’s good! Studies show comprehension rates increase by as much as 200% when employees can learn at their own pace.
- Help is available 24/7 by phone and e-mail.
- No waiting for your certificate! Immediately upon completing all course requirements, you can print your CAGC certificate of completion- especially helpful when you need to provide documentation of your training quickly.

Still unsure about online training? Don’t worry, it’s easier than you may think! You don’t have to be a computer guru to navigate through the CAGC Virtual University.

### Need Help?

Questions regarding the CAGC Virtual University contact Kenny Boggs, phone: (704)372-1450 ext. 5249, email: [kboggs@carolinasagc.org](mailto:kboggs@carolinasagc.org).

# Safety Materials

**CAGC Safety & Health Manual** - This manual on CD has over 30 model programs (many of which are required by OSHA) written to help your company develop and tailor your own written safety program. Microsoft Word formatting allows you to edit and cut content, add your company logo, and create a custom safety manual in very little time.

**CD-ROM Copy:** There is a NO RETURN POLICY on the Safety and Health Manual CD.

**Price:** \$150.00

**Model Drug Program** - Written programs and forms required to administer a drug testing program for your company. Specifically developed to meet NC and SC legal requirements. (updated for 2010)

**CD-ROM Copy:** There is a NO RETURN POLICY on the Model Drug Program CD.

**Price:** \$25.00

**FHWA Periodic vehicle inspection stickers** - Annual inspection stickers used to comply with the Code of Federal Regulations, Title 49, Part 396 inspection, repair, and maintenance requirements.

**Price:** \$1.00 each

## Pocket Safety Guides

- **2009 Supervisor Edition:** Along with addressing most of the OSHA construction standards, this manual gives advice to employers and supervisors on: training, drug testing, disciplinary procedures, accident investigation, OSHA visits and several other important areas of interest in the construction industry.  
**Price:** \$4.00
- **2009 Employee Edition:** Summary of most cited OSHA safety requirements that employees need to know. Helps you understand important safety requirements by OSHA, your companies policies, OSHA inspection visits, and many other important areas of interest in the construction industry.  
**Price:** \$3.50
- **Hispanic Employee Edition:** Spanish translation of the Employee Pocket Safety Guide  
**Price:** \$5.00
- **English/Spanish Construction Dictionary** - Compact pocket dictionary of most used construction terms. A great asset for superintendents, foremen, or safety managers.  
**Price:** \$5.00

**English/Spanish Tool Box Talks** - (Official Carolinas AGC talks with English on the front of the page and Spanish on the reverse) - 72 individual Toolbox Talks on a variety of construction topics. Free toolbox talks can be downloaded from our website.

**Price:** \$25.00

**OSHA Standards for Construction** - 29 CFR OSHA 1926 construction industry and 1910 General Industry regulations. Unbeatable prices for these federal standard manuals.

English -Construction 1926

**Price:** \$25.00

Spanish -Construction 1926

**Price:** \$35.00

English -General Industry 1910

**Price:** \$35.00

# Safety Materials

## Free Safety Materials!

CAGC members have access to many free safety materials on our website. All you need is a website password to access a variety of safety materials such as:

- Free Toolbox Talks
- Required Wage and Hour Posters for NC and SC

Written programs such as:

- Safety Starter Kit
- Hazcom Program
- Fire Protection Safety
- Electrical Safety
- Respiratory Protection
- Scaffolding Safety
- Trenching/Excavation Safety
- Confined Space Entry
- Steel Erection Program
- Pocket Guide for Steel Erection
- Safety Accountability and Responsibility program
- Risk Management program
- Reprimand Policy
- Incentive Programs
- Jobsite Checklist
- OSHA guidelines for Training
- And more!

## CAGC Safety Video Library -

Construction safety and management videos may be borrowed for free, or purchased by members. Contact Nichole Costello at (704) 372-1450 ext. 5236 or visit our website at [www.cagc.org](http://www.cagc.org), click on Safety & Health, then Safety Materials to view the video library and the full list of safety materials available to members.

NOTE: Sales tax must be added on all safety materials:

NC: 4.5% (Mecklenburg Co.: 7.5%) and SC: 6%

All safety materials are for sale to CAGC members only!

# Course Descriptions

## OSHA 500 Trainer Course for the Construction Industry

### **About This Event:**

This course is designed for personnel in the private sector interested in teaching the 10 and 30-hour construction safety and health outreach program to their employees and other interested groups. Special emphasis is placed on the topics required in the 10 and 30-hour programs, as well as on those that are the most hazardous, using OSHA standards as a guide. Course participants are briefed on effective instructional approaches and the effective use of visual aids and handouts. This course allows the student to become a trainer in the Outreach Program, to conduct both a 10 and 30-hour construction safety and health course and to issue cards to participants verifying course completion.

**Prerequisites: Course OTI 510 and five years of construction safety experience.** (Contact CAGC for local 510 course schedules, and online 510 options.) A college degree in occupational safety and health, a Certified Safety Professional (CSP), or Certified Industrial Hygienist (CIH) designation in the applicable training area may be substituted for two years of experience.) Authorized OSHA Outreach trainers are required to attend OTI 502 at least once every four (4) years to maintain their trainer status.

### **Recommended For:**

This event is designed for persons interested in developing safety and health programs in the construction industry instruct the OSHA 10 & 30 hour courses.

### **Additional Information:**

Outreach trainers are required by Federal OSHA to attend Course OTI 502 at least once every four years to maintain trainer status.

**Cost:** \$695

***Registration Information begins on page 17.***

# Course Descriptions

## OSHA 502 Update for Construction Outreach Trainers

### **About This Event:**

This workshop is designed for personnel in the private sector who have completed the OTI 500 Trainer Course in Occupational Safety and Health Standards for the construction industry and who are active trainers in the outreach program. It provides an update on topics such as OSHA construction standards, policies and regulations. Construction industry outreach trainers are required to attend this course once every four years to maintain trainer status.

### **Prerequisite: OTI 500**

Student must bring his/her current trainer's card for validation.

If your card has expired by more than 90 days, you must take OTI 500.

### **Recommended For:**

Current Construction Outreach trainers who have completed OTI 500 previously, and are in need of a four-year update.

### **You Will:**

- Recommend current OSHA construction requirements and policies
- Describe new or revised construction standards
- Identify training material resources
- Apply techniques and resources used by other construction outreach trainers
- Renew their statuses as an outreach OSHA trainer for the construction industry

### **Topics Covered Include:**

- Construction safety practices
- New construction standards
- OSHA construction requirements

**Cost:** \$595

***Registration Information begins on page 17.***

# Course Descriptions

## OSHA 30-hour course

### **About This Event:**

This workshop covers OSHA policies, procedures and standards for the construction industry as well as safety and health principles. Many sections of the OSHA construction standards will be covered, and will help you gain a better understanding of what your company needs to stay in compliance. Special emphasis will be placed on those areas that are more hazardous, using OSHA standards as a guide. The purpose is to increase workplace safety awareness and compliance, and reduce a company's risk of fines and penalties resulting from OSHA violations.

### **Recommended For:**

Persons from foremen to company executives interested in developing safety and health programs in the construction industry, or gaining a better understanding of OSHA standards.

### **You Will:**

- Select the appropriate OSHA standards that apply to a hazard
- Identify elements of a successful construction safety program
- Identify the more frequently cited OSHA standards
- Implement an effective recordkeeping procedure.

### **Topics Covered Include:**

- Introduction to OSHA & OSHA Standards
- OSHA Inspection Process
- OSHA's Multi-Employer Worksite Policy
- Competent Person Requirements
- General Safety & Health Provisions
- The big 4 hazards in construction
- Fall Prevention & Personal Fall Protection
- Electrical Safety
- Fire Protection & Fire Prevention
- Aerial Lifts
- Concrete & Masonry Construction
- Confined Space Entry
- Cranes & Derrick Safety
- Demolition
- Hazard Communication/Employee Right-to-Know
- Hearing Conservation
- Material Handling
- Personal Protective Equipment (can including Respiratory Protection training & Fit testing)
- Scaffolding Safety Requirements for Supervisors & Users
- Stairway & Ladder Safety
- Steel Erection
- Trenching & Excavations
- Welding & Cutting Safety
- Health & Safety Programs (can include subjects like accident investigation, job safety analysis, & site inspections)

**Cost:** \$495

***Registration Information begins on page 17.***

# Course Descriptions

## OSHA 10-hour course

### **About This Event:**

This 10-Hour Construction Safety Course is intended for entry-level participants and is intended to provide instruction on a variety of general construction safety and health standards. Upon successful completion of this course participants will receive an OSHA Construction Safety and Health 10-Hour Card. Special emphasis will be placed on those areas that are more hazardous, using OSHA standards as a guide. The purpose is to increase workplace safety awareness and compliance, and reduce a company's risk of fines and penalties resulting from OSHA violations.

### **Recommended For:**

Anyone in the construction industry or private sector wanting to better understand the OSHA construction standards.

### **You Will:**

- Learn about the creation of OSHA and the standards that apply to you
- Learn how to navigate the OSHA manual.
- Identify the more frequently cited OSHA standards.
- Identify the greatest hazards in construction and how to prevent accidents.
- Topics Covered May Include:
  - Introduction to OSHA
  - Electrical hazards
  - Health hazards in construction
  - Personal protective equipment
  - Fire protection and prevention
  - The big 4 hazards in construction
  - Tools - hand and power
  - Scaffolding and fall protection
  - Cranes and/or rigging
  - Excavations
  - Stairways and ladders, and more.

**Cost:** \$225

***Registration Information begins on page 17.***

# Course Descriptions

## CAGC Professional Crane Operator Course and Certification

### **About this event:**

Carolinas AGC's Professional Crane Operator Course is designed as a preparatory course for those crane operators interested in becoming a Certified Crane Operator through a nationally accredited crane certification. On day 4 of the training, the nationally accredited NCCER or CCO crane certification written exams will be offered. When you register for the course, information will be sent to you on how to register for one of the national certifications. Be aware that CCO testing requires that the test application be sent in at least 2 weeks before the test date. Students will receive information on how to obtain the practical portion of each certification after you have passed the written tests. Options for the hands on or practical portion of the certifications will be given during the course.

To learn more about each one of these written certifications visit our website at [www.cagc.org](http://www.cagc.org), click on Safety & Health, then safety training. There will be a link there with more information on the crane operator training and testing options.

### **Recommended for:**

Experienced crane operators seeking one of the national certifications needed in North Carolina by October 1, 2011. This could become a national requirement in the near future.

### **You will:**

- Learn about the applicable OSHA, ANSI, and PCSA standards as they relate to mobile cranes.
- Learn to read and interpret crane load charts
- Understand proper test taking skills needed to pass certification exams
- Learn how to safely operate mobile cranes.

### **Topics include:**

- Module 1: Rules and Regulations
- Module 2: Site Review and Set Up
- Module 3: Operations
- Module 4: Conditions Affecting Operation
- Module 5: Basic Rigging and Wire Rope
- Module 6: Maintenance and Inspection
- Module 7: Load Charts
- Module 8: Crane Types

### **Crane types covered:**

- Lattice Crawler
- Truck Mounted Crawler
- Large Telescopic
- Small Telescopic

**Cost:** \$695, \$595 for 3 or more from the same company.  
Certification written exam fees are additional

***Registration Information begins on page 17.***

# Course Descriptions

## NCCER/NACB Crane Practical Examiner (CPE) Class

Certification of Mobile Crane Operators through a Nationally Accredited Certification Program is here to stay, and will be required for every crane operator in North Carolina October 1, 2011! Complete this course, and if you have operators that have passed the written NCCER crane exams, you can administer the practical exams to your own employees or others, on their own cranes, at your convenience.

### **CPE Certification Requirements**

The following requirements must be met in order to become a Certified Practical Examiner:

- Must successfully complete the CPE Training Program
- Must successfully pass the written NCCER assessment for either telescopic or lattice boom crane
- Have at least four years experience or appropriate crane-related training/education
- Have approval of an NCCER Accredited Assessment Center (CAG)

### **About this event:**

The NCCER/NACB Certification program provides a mechanism by which employers that wish, may designate someone within their facility to administer practical examinations to their operator candidates thus keeping costs to the employer at a minimum. Here's the catch! Administration of the practical examinations can only be performed by an NCCER/NACB Certified Crane Practical Examiner. In this one day program, the students will receive instruction in how to perform the practical examination using the NCCER/NACB practical examination course layout. If the student does not currently hold "Master Trainer" status through NCCER, time is set aside to provide the student training in NCCER Module 1 - "Introduction to NCCER Training", and Module 9- "Evaluation Techniques".

### **Recommended for:**

Individuals wishing to administer NCCER practical exams to operators who have passed the written NCCER crane certification.

### **You will learn individual responsibilities for:**

- The Requirements for the Certification of Participants
- Why and When to Evaluate
- Evaluation Methods
- Practical Examinations
- Crane pre-operation inspection requirements
- Crane travel requirements
- Crane Setup requirements
- Target Layout
- Slalom Layout
- Operating requirements
- Shutdown procedures
- Evaluating Practical Performance
- Site Safety and Security
- About the NCCER/NACB Partnership
- The Benefits of Standardized Training
- The Purpose of the Instructor Certification

### **Training Program (ICTP)**

- The Role of the Certified Instructor
- Proctoring Written Examinations

**Cost:** \$350

**Registration Information begins on page 17.**

# Course Descriptions

## Trenching hands-on soil analysis & competent person course

### **About this event:**

Take the same course that has been used to train NC OSHA compliance officers for the last 20 years! This course focuses on OSHA standards and on the safety aspects of excavation and trenching. Students are introduced to practical soil mechanics and its relationship to the stability of shored and un-shored slopes and walls of excavations. Excavation is the most dangerous of all construction operations. More workers are killed or seriously injured in and around excavations than in other phases of construction work, and that's why the Occupational Safety and Health Administration (OSHA) requires a competent person to oversee all excavation and trenching jobsites. The competent person must have specific training in, and be knowledgeable about, soil analysis, the use of protective systems, and the requirements of OSHA Subpart P.

### **Recommended for:**

Intended for construction, utility workers, supervisors, or anyone working in or around trenches and other types of excavations that may be designated as a "Competent Person". This 8-hour course instructs the student in the identification of hazards, soils and analysis, use of protective systems and regulatory requirements.

### **You will:**

Gain the knowledge required to be designated by you employer as a "Competent Person." during trench and excavation operations.

### **Topics will include:**

- OSHA subpart P
- Pre-evacuation procedures
- trenching and shoring methods
- soil classification
- equipment ventilation
- entry/exit procedure
- monitoring and communications

**Cost:** \$199

***Registration Information begins on page 17.***

# Course Descriptions

## Scaffolding Competent Person Course

### **About this event:**

The Scaffold Competent Person Safety Course is designed to provide the necessary information needed to comply with the Competent Person training requirements as described in OSHA 1926 Subpart L regulations for Scaffolds. OSHA requires that every scaffold being erected, altered, Or dismantled must be done under the supervision of a competent person. Every scaffold must be inspected by a competent person before each shift, and during several other stages.

### **Recommended for:**

This course is recommended for Scaffold Erectors/Workers, Superintendents, Assistant Superintendents, Project Managers, Foremen, Safety Managers and other supervisory, management or key personnel responsible for supervising or managing scaffold related activities on construction, renovation & maintenance projects.

### **You will:**

Gain the knowledge required to be designated by you employer as a “Competent Person.” during scaffolding operations.

### **Topics will include:**

The course includes an in depth review of the Subpart L Scaffold regulations for various scaffolds including Tubular Welded Frame Scaffolds, Systems Scaffolds and Tube & Coupler Scaffolds. The course also includes a short hands-on practical exercise to familiarize participants with basic scaffold erection procedures. Our course is presented in a fun and easy to understand format that engages the participants.

**Cost:** \$199

***Registration Information begins on page 17.***

# Course Descriptions

## ATSSA Flagger certification course

All flaggers working within an NC DOT right of way must be certified by an approved source by July 1, 2010. This course and exam upon passing will meet the new NC DOT requirements, and SC DOT requirements that currently require flaggers must be trained.

### **Objective:**

The ½ day Flagging Certification class teaches participants how to protect fellow construction workers, motorists and pedestrians by safely directing vehicle operators through a traffic-controlled construction zone.

### **Prerequisite:**

None

### **Topics Covered:**

- Review of national standards
- Guidelines and safety procedures
- Traffic control principles
- Demonstration of various flagging tools and techniques

### **Training Materials Provided:**

Flagger handbook, workbook and traffic control device manual

### **Certificate:**

Upon successful completion of the Flagging Certification class, including passing a multiple-choice written test and a hands-on demonstration, participants will receive a card from ATSSA certifying that they can be employed as flaggers. The card expires in four years.

**Cost:** \$99

**Registration Information begins on page 17.**

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## FREE! Incident & Injury Free supervisor safety workshop

### **About this event:**

Tired of the same old safety classes? Tired of hearing about the same rules and regulations? You must attend this class if you want to take your companies safety program to the next level. Carolinas AGC and Bovis Lend Lease have teamed up to show our members a safety program that will change the way you think about safety. "Incident and Injury Free" is a program designed by JMT Associates that is building a new culture in the construction industry. This behavioral-based type of safety management highlights how to make safety personal, relevant, and important.

### **Recommended for:**

Foremen, Superintendents, Safety Professionals, and Senior Management

### **You will:**

Learn three tools to share with your co-workers to help them become Incident and Injury Free. You will learn how to assign, recognize & reward Incident and Injury Free work, and correct unsafe behavior.

This class will change the way you look at safety in the work place and at home.

**Cost:** Free!

**Registration Information begins on page 17.**

# Registration Information

## How

You may submit your registration by phone, mail, fax, or email.

- **By Phone:** Call the Carolinas AGC at 704-372-1450, ext. 5236 Please have payment information ready.
- **By Mail:** Complete the Registration Form in this schedule and mail it in with your payment.
- **By Fax:** Fax Registration Form along with payment information to Carolinas AGC at 704-332-5032
- **By E-Mail:** Please email your information to [ncostello@carolinasagc.org](mailto:ncostello@carolinasagc.org). Please include a phone number where you may be reached.
- **Online:** Go to [www.cagc.org](http://www.cagc.org) and view the courses and registration forms under the calendar of events.

## Payment Information

Registration information must be accompanied by credit card information or check.

Non-AGC members must pay an additional 50% fee on all training courses. Safety materials are for sale to AGC members only.

## Questions?

Contact the CAGC Safety Director Kenny Boggs @ 704-372-1450, ext. 5249 or [kboggs@carolinasagc.org](mailto:kboggs@carolinasagc.org)

## Refund Policy

Carolinas AGC reserves the right to charge 50% tuition for cancellations received 7 days or less before class. No refunds of any amount for cancellations on or after the class date. However, substitutions are welcome.

## Tuition deduction

Dues, payments and other fees are deductible as ordinary and necessary business expenses under IRS Code Section 162. Dues and similar payments, as well as contributions and gifts, are not deductible as charitable contributions.

## Class Changes and Cancellations

A class will be closed when it reaches its maximum enrollment, so register early. The Carolinas AGC reserves the right to cancel any course in the event of insufficient enrollment. Course cancellations will be made at least one week prior to the course start date. Students enrolled in a cancelled class are entitled to a full refund, or the payment may be transferred to another course that is held within one calendar year.

## Course start times

Class start time is 8:00 am daily unless you are notified otherwise.

## Course Location

Unless otherwise indicated, all Charlotte courses are held at the Carolinas AGC office. Upon registration to a course outside of Charlotte, site details will be sent to you.

# Directions

**Physical address:**

1100 Euclid Ave. Charlotte, NC 28203-4522

Phone: 704-372-1450

Fax: 704-332-5032

**From I-77 driving North into Charlotte:** I-77 North to I-277 (also known as the John Belk Freeway). Take the South Boulevard Exit. Turn Left onto South Blvd., take the first Left on Caldwell Avenue (by the fire station). Take the first Right on Templeton Avenue. Go 1/2 block, Carolinas AGC's parking lot sits on the Left corner of Templeton and Euclid Avenue.

**From I-77 driving South into Charlotte:** I-77 South to the Morehead Street Exit. Take a Left on Morehead Street. About 7-10 blocks up, turn Right on Euclid Avenue (2 streets past the YMCA). Go 1 block, pass through the intersection of Euclid Avenue and Lexington Avenue, take an immediate right into the Carolinas AGC parking lot.

**From I-85 North or South:** I-85 to I-77 South. See above directions from I-77 South.

**From Highway 74 coming from Monroe:** Highway 74 west to Charlotte. Once in the Charlotte City Limits, you will stay on Hwy. 74 for about 10 miles. (Hwy. 74 will become Independence Blvd. in Charlotte.) Take the John Belk Freeway South. Take the South Blvd. Exit. Turn Left onto South Blvd., take the first Left on Caldwell Avenue (by the fire station). Take the first Right on Templeton Avenue. Go 1/2 block, Carolinas AGC's parking lot sits on the Left corner of Templeton and Euclid Avenue.

## Hotel Accomodations

Hilton Garden Inn appreciates the opportunity to serve as your Preferred Hotel.

**Call In for reservations:**

Hilton Garden Inn: 704-347-5972

Address: 508 E Martin Luther King Jr. Blvd, Charlotte, North Carolina, USA 28202-2830

To get the preferred rate of \$99 please ask for the Carolinas AGC rate or give them our client ID code # 0640892.

**Directions:**

From I-77 -Exit# 9B to John Belk Freeway (I-277). Exit freeway at Caldwell Street exit# 1E. Turn right off exit ramp. At the third stop light, turn right onto Martin Luther King Jr. Blvd. The hotel is located at the corner of S. Caldwell and Martin Luther King Jr. Blvd (formerly 2nd Street). The entrance into the parking deck will be the second right next to the Hotel.

**On-Site Parking:**

Daily parking for guests staying overnight at Hilton Garden Inn Charlotte Uptown is \$8.00 per day.

**Complimentary Local Hotel Shuttle:**

The local hotel shuttle is subject to availability and travels within a 3-mile radius of the hotel.

Please inform the person making your reservations of the dates and times you will need the shuttle, so proper arrangements can be made.

# Registration Form

Name And Date Of Course Registering For: \_\_\_\_\_

Name of Attendee(s): \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Cell Network Carrier: \_\_\_\_\_

(For Event Reminder- Will Not Be Shared)

Visa/Mastercard/Amx/Discover #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Vcode (3 Digit Code On Back): \_\_\_\_\_ Exp Date: \_\_\_\_\_

Card Holder Name: \_\_\_\_\_

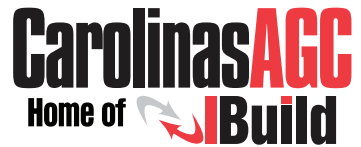
Card Holder Signature: \_\_\_\_\_

***Please copy & fax registration form to Nicolle Costello @704-332-5032 or  
email to ncostello@carolinasagc.org***



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Phone: 704-372-1450  
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